

Writing the Family Medicine ‘Medical Expert’ Assessment of Progress (FM-MAP) Guidelines for Residents

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Source: *Department of Family and Community Medicine*

Change in title

- The FM-MAP was previously known as the Family Medicine Mandatory Assessment of Progress. This was to reflect the need for all residents to write the test and to emphasize its importance. Now that the progress test has been in operation for multiple years, and to reflect the policies/recommendations noted below, the FM-MAP will now stand for:
- Family Medicine – ‘Medical-Expert’ Assessment of Progress.
- This emphasizes the focus of the progress test on the Medical Expert CanMEDS role, and also does not require a change in the acronym itself.

For residents doing their family medicine rotation during the administration of the FM-MAP:

- Residents will be expected to attend and write the FM-MAP according to the same policies which govern academic half-days (see associated policy for guidance).
- As per academic half-day policy, residents should not be post call
- If residents are post-call, they will have an opportunity to write the FM-MAP during a supplemental day.
- If the residents are not able to write the FM-MAP on the provided day or the supplemental day, they will not be provided another opportunity.
 - Absences (acceptable or otherwise) are governed by the academic half-day policy

For residents doing an off-service rotation during the administration of the FM-MAP:

- The same as above

For residents on teaching practice during the administration of the FM-MAP:

- Residents are not required to return to their base sites to write the FM-MAP. This is intended to be similar to the expectations regarding attendance governing academic half-days.
 - As residents are not required to return to their base sites, travel time and travel funding support will not be provided.
- If the teaching practice site is able to provide proctoring (see note below), the resident may write the FM-MAP at the teaching practice location. The FM-MAP is ‘mandatory’ insofar as the academic half-days are ‘mandatory’.
- If the teaching practice site is not able to provide proctoring, and the resident would still like to return to their base site to write the FM-MAP, the resident can be provided with a half-day (total) to travel to the writing location, write the FM-MAP, and return to the teaching practice site. This half-day would not be considered as lieu-time, vacation time, or time off.
 - Again, as residents are not required to return to their base sites, travel time and travel funding support will not be provided.

A note on proctoring:

- All FM-MAP writing must be done with a proctor on site.
- The proctor must be in either the same room, or within visual contact.
- Proctors can be physicians, administrative personnel, or other health disciplines.
- Proctors cannot be other trainees.